



Site Manager Opportunity

Govan Brown Construction Managers has an exciting opportunity for a Site Manager.

Govan Brown is an established leader in the construction management industry and has approximately 150 field and office staff and completes about \$180 million a year in corporate office projects. With our headquarters in Toronto, we are the only Canadian interiors construction manager with offices also in Vancouver, Calgary, Edmonton and Ottawa.

Our company is growing by leaps and bounds and needs talented and energetic people to grow with us. The work environment is reflective of the fast paced and exciting downtown cities in which we do business.

Govan Brown is proudly recognized as one of Canada's Best Managed Companies.



Visit us at www.govanbrown.com

In a snapshot

Govan Brown has an exciting opportunity for a talented Site Manager to oversee and manage all on-site construction activities, ensuring client projects are executed safely and successfully meet project quality, schedule and financial goals.

The Opportunity

- Develop a detailed action plan and schedule to execute the project on time and on budget by effectively mobilizing labour, equipment and material resources
- Maximize site productivity by managing and coordinating the work performance, quality and efficiency of labourers and subcontractors
- Interpret plans and specifications according to the scope of the project, ensuring compliance with working drawings and specifications
- Manage subcontractor activities to ensure adherence to the project construction schedule and budget
- Liaise effectively and maintain regular communication with all Project Stakeholders - the Project Manager (and the PMA), Landlord, Client, Consultants, Architects, Engineers and Designer
- Create a safe work environment by implementing strict Health & Safety guidelines on site and ensuring compliance with all related legislation and safe practices
- Coordinate projects with municipalities, environmental protection agencies etc. to ensure continuous operation of services
- Exercise legal due diligence, including maintenance of a daily job history log, inspecting workmanship to ensure compliance with contractual obligations and identifying resources required to mitigate potential risks and hazards
- Oversee project close out activities, including quick resolution of deficiencies and site cleanup

Desired talents and experience

- Over 10 years of construction management experience
- Experience in the Commercial Construction/Interior fit-up industry preferred
- Strong leadership skills to effectively hold others accountable achieving project goals
- Relationship savvy and interpersonal skills to demand the respect of all stakeholders
- Understanding of applicable health and safety and construction-related legislation
- Exceptional time management to prioritize activities and allocate resources effectively
- Commitment to recognizing and mitigating risks
- Strong negotiation and dispute resolution skills
- High degree of integrity, honesty and ethics
- Computer proficiency in MS Project, Excel and Outlook

Interested or know someone?

Please send your resume and cover letter to:

Sarah Paul
Director of Human Resources
spaul@govanbrown.com

Govan Brown is an equal opportunity employer and we would like to thank all applicants for their interest. Please note that we will only be contacting the candidates under consideration.